



To : Mr Michael Fung
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Date _____

Email : rrh.sma@regalhotel.com

Conference:

The Ninth ICSA International Conference Hong Kong Baptist University

From

Your Name 姓名 :
E-mail 電郵地址 :
Fax Number 傳真號碼 :

Telephone Number 電話號碼 :

	Surname 姓	First Name 名	Confirmation No. 確認號碼
1) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____
2) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____

Arrival Date 入住日期 :	December _____, 2013	Flight 航班:
Departure Date 退房日期 :	December _____, 2013	Flight 航班:

Transportation 交通 :

Scheduled Airport Shuttle Bus on COMPLIMENTARY basis () Maximum for TWO persons

(based on hotel fixed schedule with limited seats. Prior reservation is must) 必需預先預訂, 先到先得

Limousine (豪華轎車) at HK\$850 ()

*Please note that the above shuttle bus and limousine charges are subjected to change without prior notice

Room Types 房間種類

No. of Rooms 房間數目

Superior Room* (標準客房) Sold Out on Dec 20 & 21	HK\$740 on Dec 19, 22 & 23	(Free upgraded to Deluxe Room*)
Deluxe Room (豪華客房)	HK\$940 on Dec 20 & 21	()

Privileges:

- Including free in-room broadband internet access for one registered computer (special price of HK\$100 for additional IP Address per day)
- Personalized check-in and check-out service in the Club Lounge
- Complimentary use of Fitness Center

Buffet Breakfast 自助早餐	HK\$110	()	per person 1 位
Extra Bed	HK\$300	()	per night

Executive Club 行政樓層

Superior Room (標準客房)	HK\$1140/HK\$1290	()	Single/Double Occupancy 單人/雙人
Deluxe Room (豪華客房)	HK\$1290/HK\$1440	()	Single/Double Occupancy 單人/雙人
Premier Room (高級客房)	HK\$1490/HK\$1640	()	Single/Double Occupancy 單人/雙人

- Free buffet breakfast, room internet access (1 IP access per room), use of Executive Club Lounge including afternoon tea and evening cocktail

Rates are subject to 10% service charge per room per night 上述價格另加10%服務費

The above offers are valid on **December 19 - December 24, 2013**; Availability is valid on or before **December 10, 2013** and FINAL confirmation will be subject to room availability and quote.

Special Request 特別要求 : Double Bed 單人房 () Twin Bed 雙人房 () Non-Smoking 非吸煙 ()

Guaranteed Arrival By (保證入住)

Name print on Credit Card 信用卡持有人姓名 : _____
Card Type 信用卡種類 : VISA () MASTER () DINERS ()
Credit Card Number 信用卡號碼 : _____
Expiry Date 有效日期 : mm/yy(月/年) _____

Shuttle Bus Service - Bus schedule is subject to change without prior notice. Hotel bears no liability for guests taking this shuttle bus service under all circumstances. Regal Riverside Hotel shall not be held liable for any losses/damages/injuries of guests taking shuttle bus services service and your company shall hold Regal Riverside Hotel harmless & shall indemnify/keep indemnifying Regal Riverside Hotel for all losses or expenses so incurred in relation to any claims arising out of the shuttle bus services.

Guarantee / Cancellation - The above booking(s) is/are guaranteed by your credit card once the reservation is confirmed, whole period stay per confirmed booking will be applied in case the guest(s) do not show up on the scheduled arrival date or any amendment / cancellation is received **30 days** prior to the arrival date.

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